

Summary of Write Off's

Debts written off in 2017/18

Period 1 April 2017 – 31 March 2018 relating to any year

Write Offs	Council Tax £	Business Rates £	Housing Benefit Overpayment £	Adult Services £	Miscellaneous Income £	HRA (Care Line/Service Charges) £	Parking £	Libraries £	HRA Tenants £
Under £5k	297,113	171,581	436,639	55,217	23,777	1,538	254,510	20,788	134,758
£5k-£25k	0	156,173	114,557	32,727	9,154	0	0	0	5,875
Over £25k (1)	0	142,026	29,325	0	65,494	0	0	0	0
Total	297,113	469,780	580,521	87,944	98,425	1,538	254,510	20,788	140,633

1. Cabinet approved write off's excluding those recommended for write off as listed below

Write off's greater than £25,000 recommended for Cabinet approval

Amount of Write off £	Reason for Write Off	Service Area
£27,305.23	<p>The Housing Benefit Overpayment occurred as the DWP removed entitlement to Income Support and Jobseekers Allowance for periods back to May 2002 as claimant was found to be living together as husband and wife with partner even though her claim was made as a single claimant. This Change in Circumstances created a HB Overpayment of £27,305.23.</p> <p>The debt has been in active recovery since creation in Feb 2013. The debtor has been sent invoice, reminder and final The debt has been passed to all Debt Recovery Agents who have all failed to enter into an arrangement or gain payments.</p> <p>Debtor was evicted from property in 2016 and moved in with family members.</p> <p>Debtor is not working and back on DWP benefits (UC) however the DWP are recovering their own debts so the LA OP cannot be recovered in this way. Has been sent for debt profiling and return as no prospect of recovery.</p>	Housing Benefits Overpayment

£28,003.25	<p>Afalam Ltd Company dissolved March 2018. No funds or assets to pursue. Afalam Ltd occupied 114 High Street, Southend-on-Sea from 10th October 2016 until 26th March 2017. The 2010 RV for this property is £122,000. Statement of debt to be written off: 2016/17 financial year debt £27,908.25 and costs of £95.00. No payments have been received in respect of this account. We were notified of Afalam Ltd's occupation of the property by the managing agent (Cube Developments) on behalf of the landlord (North London Commercial Ltd) on 14th October 2016. 13/01/2017 summons issued for 2016/17 debt. 06/03/2017 account issued to Newlyn Plc for further recovery action following the making of a Liability Order on 15/02/2017. 22/04/2017 case returned from Newlyn Plc as "Gone Away" – they had visited the property on 25/03/2017 and found the property stocked but when they returned on 27/03/2017 the shop had been cleared of all stock and was closed. Newlyn Plc were subsequently unable to locate a further address for the company despite calls to the managing agent. Account was closed on 26/03/2017 in line with a Tenancy At Will received in respect of a new occupier. Searches were carried out by Revenues Officers to trace any other trading addresses but none were found. A full company search was requested to ascertain further information about the company. This report revealed that the company had no assets and therefore further methods of recovery would not be viable. 27/03/2018 Company dissolved as per Companies House.</p>	Business Rates
£44,432.99	<p>Shea Properties Ltd Occupied the premises with effect from 3rd January 2017 and were liable to date. The 2010 RV is £176,000 and the 2017 RV is £177,000. £44,432.99 to be written off as company entered liquidation on 09/10/2017. Statement of debt to be written off: 2017/18 financial year debt £44,337.99 debt and £95.00 costs No payments have been made to the account. Shea Properties Ltd were made liable at the property following their previous tenant vacating the premises on 02/01/2017. As the tenant had been granted a Licence to Occupy only Shea Properties Ltd became liable immediately after their vacation but with an empty property exemption. 19/06/2017 summons issued for 2016/17 debt 20/07/2017 account issued to Newlyn Plc for further recovery action following the making of a Liability Order on 12th July 2017. 16/09/2017 Newlyn Plc return case as "Nulla Bona" – Newlyn Plc were only able to call at company's registered office which was company's accountant and therefore no enforcement action could be taken there. In the absence of any other trading address the case was returned to us for further action.</p> <p>The Director of the company had notified both ourselves and Newlyn Plc that liquidation proceedings would commence and this was confirmed in London Gazette on 09/10/2017. Shea Properties Ltd have an active lease at the property which does not end until 2018 and therefore their account remains open with an empty property exemption to reflect that the company are in liquidation. This lease may be disclaimed by the liquidator in due course.</p>	Business Rates

£63,126.21	<p>Gold Freight Ltd £59,235.11 debt to be written off as company dissolved on 2nd January 2018. Gold Freight Ltd occupied 159/163 High Street, Southend-on-Sea from 4th December 2016 – 3rd July 2017. The RV for this property is £233,000 for the 2010 list and £134,000 for the 2017 list. Statement of debt to be written off : 2016/2017 Financial year debt £ 37,437.04 and £95.00 = £37,532.04 2017/2018 Financial year debt £ 28,857.56 and £95.00 = £28,952.56</p> <p>No payments were made directly to the account. £7249.49 in payments were received via Newlyn PLC leaving a remaining debt of £59,235.11 We were advised of Gold Freight Ltd occupation of the property by Landlord (Pillingstone Limited) on 29th December 2016. 03.03.2017 Summons issued for 2016/2017 debt. 06.04.2017 account issued to Newlyn for further recovery action for 16/17 debt. 22.05.2017 Summons issued for 2017/18 debt 22.06.2017 account issued to Newlyn for further recovery action for 17/18 debt. 20.07.2017 Found an alternative trading address and instructed Newlyn PLC to attend alternative address. 21.07.2017 Newlyn PLC were instructed to also attend the premises address as there were doubts over the company vacating. 27.07.2017 Newlyn PLC was advised by the shopping centre that a delivery of stock was due to be delivered, and ensured that this could not be removed from site. They attended the premises and seized the takings in the till, totalling £892.00. 05.10.2017 Newlyn PLC returned the case NB 25.10.2017 An alternative trading address was found and Newlyn PLC were instructed to re-open the case. 02.11.2017 Newlyn PLC attended the alternative trading address, but Gold Freight had vacated. 06.11.2017 Newlyn PLC returned the case. Account was closed on 03.07.2017 in line with the end date on their lease. Searches were carried out to try and trace any other trading address, Company records obtained to try and trace further. Business Improvement District Demand outstanding for the financial year 17/18 of £3891.10. Annual bill issued 7.4.17 followed by a reminder dated 27.7.17. No payments received.</p> <p>Company Dissolved 02.01.2018 leaving debt of £63,126.21</p>	Business Rates
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